



Brooks Development Authority
Request for Proposals (RFP)
Network Administration & Computer Support Services
Bid #06252014-004
Questions

1. If the service provider is requested to go on site and finds out the unit requires a part that is not on warranty do we want us to email you a quote first and get an approval from your service center before we order the part?

ANSWER: Yes, prior written approval would be required.

2. Is there an incumbent contractor performing the services requested? If so, what was the last completed year's dollar value? Who is the incumbent?

ANSWER: Yes. The total for Fiscal Year 2013 was \$46,898. The incumbent contractor is Computer Express.

3. With respect to the Small Business Economic Advocacy, will the SCTRCA certifications listed in our profile be used to confirm eligibility for the categories listed?

ANSWER: Yes.

4. How is the 1 point for GFE awarded? If this is a certification, where can we find information on it?

ANSWER: The GFE is the Good Faith Effort Plan (GFE) on page 40 of the RFP. The 1 point is awarded by completing the GFE form.

5. How will the LBE certification be validated? I cannot seem to find out how to add this to my SBEDA profile?

ANSWER: The Local Business Enterprise is awarded to a firm that has a significant presence for at least one year within the Relevant Marketplace, defined as: an established place of business in one or more of the eight counties that make up the San Antonio Metropolitan Statistical Area (SAMSA), from which 20% of its full-time, part-time and contract employees are regularly based. If your business has been headquartered in the SAMSA (Atascosa County, Bandera County, Bexar County, Comal County, Guadalupe County, Kendall County, Medina County, or Wilson County) for at least one year, you will receive the points for a Local Business Enterprise.