



Brooks Development Authority
Request for Proposals (RFP)
Local Lobbyist/Consultant
Bid #09282015-008
Questions

1. It seems the contract is Firm Fixed Price, but Appendix E also asks for the highest hourly rate of Partner and of Associates. Can you explain what those rates should represent? (Everything else seems to indicate that the monthly fee is a retainer that includes all required hours, so an hourly rate does not seem relevant here.)

ANSWER: The contract will be a firm fixed price contract. Brooks Development Authority (BDA) is requesting the hourly rate as reference point to the makeup of the firm fixed price.

2. Will there be a pre-proposal conference? If so, when?

ANSWER: No, a pre-proposal conference will not be held.

3. If the contractor (for lobbyist/consultant) will NOT be using any subcontractors or a joint venture agreement, is there a need to include a Historical Good Faith Effort Plan (SBEDA Form 117C)?

ANSWER: Yes. Please mark the form N/A, execute the document and return it with the submittal.