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## Brooks Development Authority

### Board of Directors | Meeting Agenda

Tuesday, May 9, 2017 - 11:00 a.m.  
Board Room, 2664 Flight Nurse  
San Antonio, Texas 78235

1. Meeting called to order
2. Citizens to be heard
3. Minutes
  - A. Approval of April 11, 2017, BDA Board Minutes
4. Presentations: Embassy Suites by Hilton San Antonio Brooks Hotel & Spa - Elsie Martinez
5. Reports:
  - A. Chairman's Report
  - B. President & CEO Report
6. Consent Items:
  - A. **Resolution No. 050917-933** - Approval for the President & CEO or his designee to negotiate and execute an agreement with Podesta Group to perform Federal Legislative Services for Brooks Development Authority, as recommended by the Executive Committee on April 24, 2017. - Roland Lozano
  - B. **Resolution No. 050917- 934** - Approval for the President & CEO or his designee to negotiate and execute a real estate lease for Building 807 and a related equipment lease with MIXFitSA, as recommended by Planning & Development Committee on April 25, 2017 and Finance Committee on April 27, 2017. - Milo Nitschke
  - C. **Resolution No. 050917-935** - Approval for the President & CEO or his designee to negotiate and execute an amendment to the City of San Antonio Funding Agreement for the Brooks Drainage & Multi-Use Pathways Phase 1 project, as recommended by Finance Committee on April 27, 2017. - Stoney Burke

D. **Resolution No. 050917-936** - Approval for the President & CEO or his designee to negotiate and execute a Funding Agreement with the City of San Antonio for the design of S. New Braunfels Ave. in the amount of \$2,000,000, as recommended by Finance Committee on April 27, 2017. - Stoney Burke

E. **Resolution No. 050917-937** - Approval for the President & CEO or his designee to negotiate and execute a Funding Agreement with Bexar County for the connection project between Brooks Linear Park and San Antonio Mission Trail in the amount of \$1,500,000, as recommended by Finance Committee on April 27, 2017. - Stoney Burke

7. Action Items:

A. **Resolution No. 050917-939** - Approval for the President & CEO or his designee to negotiate and execute an amendment to the Real Estate Sales Contract with GFR Development Services, LLC to provide \$1 Million in seller financing with a term of 60 months. - Samantha Carneiro

8. Discussion Items:

A. FY17 Mid-Year Operating and Capital Budget

9. Information Items:

A. Monthly Marketing Metrics

- i. Earned Media Report FY17
- ii. Earned Media Values
- iii. Social Media Recap

B. Financial Statements for March 2017

C. Next Planning & Development Committee meeting - Tuesday, May 23rd at 9:00 a.m.

D. Next Finance Committee meeting - Friday, May 26th at 8:00 a.m.

E. Next Brooks Community Foundation, Inc. meeting - Monday, June 5th at 11:00 a.m.

F. Next Executive Committee meeting - Tuesday, June 6th at 4:00 p.m.

G. Next BDA Board of Director's meeting - Tuesday, June 13th at 11:00 a.m.

10. Executive Session:

**Announcement:**

The Brooks Development Authority Board adjourns into executive session as authorized by Texas Government Code Section 551.071 (consultation with attorney), Section 551.072 (deliberations about real property), and Section 551.074 (personnel matters), to discuss the following matters:

- A. Discussions regarding the sale and/or lease of real estate
- B. Personnel Matter – President and CEO Performance Review

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11. Action items out of Executive Session for Board approval:

A. **Resolution No. 050917-938** - *Discussion and possible action regarding the President & CEO's Informal Performance Evaluation for the period of October 2016 through March 2017.*

12. Adjournment.

**Accessibility Statement**

This meeting place is accessible to persons with disabilities. Parking is available. Auxiliary aids and services, including Deaf interpreters, must be requested 48 hours prior to the meeting. For assistance, call Brooks City Base at (210) 678-3300 or 711 (Texas Relay Service for the Deaf).

The Brooks Development Authority Board reserves the right to adjourn into executive session at any time to discuss any of the matters listed above, as authorized by Texas Government Code Section 551.071 (consultation with attorney), Section 551.072 (deliberations about real property), Section 551.073 (deliberations about gifts and donations) Section 551.074 (personnel matters), Section 551.076 (deliberations about security devices), Section 551.087 (economic development). Deliberate the purchase, exchange, lease or value of real property and discuss related legal issues.

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