

**BROOKS DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS MEETING AGENDA**

Tuesday, October 11, 2016 –11:00 a.m.
Brooks City Base, 2664 Flight Nurse
San Antonio, Texas 78235

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1. MEETING CALLED TO ORDER
2. CITIZENS TO BE HEARD
3. MINUTES:
 - Approval of the September 13, 2016 BDA Board Minutes
4. PRESENTATION:
 - Mission Road Ministries Update – Lynette Farrimond, Vice President, Development & Communication
5. REPORTS:
 - A. Chairman's Report
 - B. President & CEO Report
6. CONSENT ITEMS:

None
7. ACTION ITEMS:

A. **Resolution #101116-914** - *authorizing a resolution of the Board of Directors of Brooks Development Authority supporting the passage of two SAISD Ballot Initiatives for the 2016 Bond Election and the Tax Ratification Election.*

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B. **Resolution #101116-915** - *authorizing Board adoption of the 2017 State Legislative Program – Marc Rodriguez*

C. **Resolution #101116-916** - *authorizing Board approval for 1) a Brooks Public Art Program for development projects with a goal to fund public art within the project equal to 1% of each construction budget and 2) establish a future goal to fund public art in common areas up to 1% of the Brooks operating budget, as recommended by the Planning & Development Committee on September 23, 2016. - Jaime Lawhn*

D. **Resolution #101116-917** - *authorizing Board approval for the President & CEO, or his designee, to fund Embassy Suites Hotel spa development costs of \$36,000 and operating supplies & equipment costs of \$252,940, a contingency amount of \$20,711, and issue a Change Order to the Jordan Foster Construction Contract for an amount of \$290,349, for a total spa project budget not to exceed \$600,000, as recommended by the Finance Committee on September 30, 2016. – Stoney Burke*

E. **Resolution #101116-918** - *authorizing Board approval for the President & CEO, or his designee, to negotiate and execute a Spa Operating Agreement with Phoenix Hospitality Group and Pure Hatley, LLC, as recommended by the Finance Committee on September 30, 2016 – Stoney Burke*

8. DISCUSSION ITEMS:

- A. Discussion regarding the timeline for Board completion of the President & CEO's evaluation for the period of April 2016 through September 2016 – Frank Garza

9. INFORMATION ITEMS:

- A. August 2016 Financials
- B. Paid Media/Website Analytics
- C. Earned Media Report
- D. Media Releases
- E. Social Media Summary
- F. Board of Directors Meeting - November 8, 2016

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10. EXECUTIVE SESSION

Announcement: The Brooks Development Authority Board reserves the right to adjourn into executive session at any time to discuss any of the matters listed above to deliberate the purchase, exchange, lease or value of real property and discuss related issues pursuant and as authorized by Texas Government Code Section 551.074 (personnel matters), Section 551.087 (economic development), Section 551.072 (deliberations about real property) and 551.071 (consultation with attorney) Specifically, the matters to be discussed will be:

- Discussions regarding the sale and/or lease of real estate for development purposes.

11. ADJOURNMENT

Accessibility Statement

This meeting place is accessible to persons with disabilities. Parking is available. Auxiliary aids and services, including Deaf interpreters, must be requested forty-eight (48) hours prior to the meeting. For assistance call Brooks at (210) 678-3300 or 711 (Texas Relay Service for the deaf.)