

**BROOKS DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS MEETING AGENDA**

Tuesday, November 8, 2016 –11:00 a.m.
Brooks City Base, 2664 Flight Nurse
San Antonio, Texas 78235

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16 NOV -4 PM 1:46

1. MEETING CALLED TO ORDER

2. CITIZENS TO BE HEARD

3. MINUTES:

- Approval of the October 11, 2016 BDA Board Minutes

4. PRESENTATIONS:

- Mission Trail Baptist Hospital Briefing – Eric Schmacker, President

5. REPORTS:

- A. Chairman's Report
- B. President & CEO Report – Leo Gomez
 - Staff Introduction: Mark Cook, Landscape Manager
 - Lobbyist Meeting Update
 - Community Foundation Board Update
 - Development Agreement with IGX Consolidated, LLC

6. CONSENT ITEMS:

- A. None

7. ACTION ITEMS:

- A. **Resolution #110816-919** – authorizing Board approval for the President & CEO or his designee to negotiate and execute loan documents with Preston Hollow Capital for a loan in the approximate amount of \$9,415,000 to refinance the Brevet Direct Lending – Short Duration Fund, L.P. loan for the Embassy Suites Hotel, as recommended by the Finance Committee on November 3, 2016. - Samantha Carneiro
- B. **Resolution #110816-920** – authorizing Board approval for the President & CEO, or his designee, to negotiate and execute a design contract with General Engineering Consultant, Pape-Dawson for the design of S. New Braunfels from Lyster Road to Loop 410 for an amount not to exceed \$1,664,650, as recommended by the Planning & Development Committee on October 21, 2016. - Jaime Lawhn
- C. **Resolution #110816-921** – authorizing Board approval for a resolution accepting the Small Business Economic Development Advocacy (SBEDA) Report as recommended by the Planning and Development Committee on October 21, 2016. - Lucynda Massey

D. **Resolution #110816-922** - *authorizing Board adoption of the 2017 State Legislative Program*
– Marc Rodriguez

8. DISCUSSION ITEMS:

- A. Presentation of FY 2016 Budget Results - Samantha Carneiro
- B. Earned Media Report – Connie Gonzalez

9. INFORMATION ITEMS:

- A. September 2016 Financials
- B. Paid Media/Website Analytics
- C. Media Releases
- D. Social Media Summary
- E. Podesta Progress Report
- F. Board of Directors Meeting- Tuesday, December 13, 2016

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10. EXECUTIVE SESSION

Announcement: The Brooks Development Authority Board shall adjourn into executive session to discuss the listed below in accordance with Texas Government Code Section 551.074 (personnel matters), and 551.071 (consultation with attorney) Specifically, the matters to be discussed will be:

11. Action items out of Executive Session for Board approval:

- A. **Resolution #110816-923** – *discussion and possible action regarding incentive pay based on the President & CEO's Performance Evaluation for the period of April 2016 through September 2016, as recommended by the Executive Committee on November 1, 2016.*

12. ADJOURNMENT

Accessibility Statement

This meeting place is accessible to persons with disabilities. Parking is available. Auxiliary aids and services, including Deaf interpreters, must be requested forty-eight (48) hours prior to the meeting. For assistance call Brooks City-Base at (210) 678-3300 or 711 (Texas Relay Service for the deaf.)