

**BROOKS DEVELOPMENT AUTHORITY  
FINANCE COMMITTEE MEETING  
SPECIAL BOARD MEETING**

Thursday November 3, 2016 – 11:30 a.m.  
Brooks City Base Office, The Mueller Conference Room  
3201 Sidney Brooks, San Antonio, Texas 78235

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1. Meeting called to order.
2. Approval of Minutes from September 30, 2016.
3. President & CEO Report.
4. Brooks Briefing:
  - Project Expenditure Report
  - Credit Worthiness
  - Capital Funding
5. Action Items for committee recommendation to BDA Board.
  - A. Recommending Board approval to enter into a loan with Preston Hollow Capital in the approximate amount of \$9,415,000 to refinance the Brevet Direct Lending – Short Duration Fund, L.P. loan for the Embassy Suites Hotel – **Samantha Carneiro**
6. Discussion items:
  - A. September 2016 Financials - **Tom Salazar**
  - B. September Quarterly Reports - **Tom Salazar**
7. Information Items:
  - Next Finance Committee Meeting – Friday, November 18<sup>th</sup> @ 9:00 a.m.
8. Executive Items:

Announcement: The Brooks Development Authority Board reserves the right to adjourn into executive session at any time to discuss and deliberate the purchase, exchange, lease or value of real property and discuss related legal issues pursuant to Texas Government Code Section 551.071 (consultation with attorney), Section 551.072 (deliberations about real property), Section 551.073 (deliberations about gifts and donations) Section 551.074 (personnel matters), Section 551.076 (deliberations about security devices), Section 551.087 (economic development). Specifically items to be discussed:

  - The sale and/or lease of real estate.
9. Adjournment.

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**Accessibility Statement**

This meeting place is accessible to persons with disabilities. Parking is available. Auxiliary aids and services, including Deaf interpreters, must be requested forty-eight (48) hours prior to the meeting. For assistance call Brooks City Base at (210) 678-3300 or 711 (Texas Relay Service for the Deaf).