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Brooks Development Authority

Board of Directors

| Meeting Agenda

Tuesday, January 9, 2018 - 11:00 AM

Brooks Board Room, 2664 Flight Nurse, San Antonio, Texas 78235

1. Meeting called to Order
2. Citizens to be Heard
3. Minutes
 - A. Approval of the November 14, 2017 Board of Directors Minutes
4. Reports:
 - A. Chairman's Report
 1. New Board Member Welcome- Lorraine Pulido
 2. Board Strategic Planning Retreat - Tuesday, May 1, 2018 @ Embassy Suites Hotel
 3. South San Antonio Chamber's Legend Video
 - B. President's Report
 1. Council discussion regarding Economic Development and Incentives Policy - *Leo Gomez, President & CEO*
5. Consent Items
 - A. **Resolution No. 010918-966** - Board approval to amend the TIRZ Project Plan to modify the eligibility list including but not limited to drainage, streets, utilities, buildings, parks, ponds, green space and debt service for capital project improvements. - *Milo Nitschke, VP of Special Projects*
6. Action Items:
 - A. **Resolution No. 010918-967** - Board approval to amend the BDA's Procurement Policy. - *Lucynda Massey, Procurement Manager*
7. Discussion Items:
 - A. Year End Financial Report - *Eric Greer, Controller*
 - B. 2017 Campus Appraisal - *Stoney Burke, Contracts Manager*
8. Information Items:
 - A. Monthly Financials
 - B. Monthly Marketing Metrics
 1. Earned Media Report
 2. Social Media Recap
 - C. Projected Agenda Items

- D. Next Board Meeting - Tuesday, February 13, 2018 - 11:00am
- E. Next Planning & Development Committee Meeting - Tuesday, January 23, 2017 - 9:00am
- F. Next Finance Committee Meeting - Friday, January 26, 2017 - 9:00am

9. Executive Session

Announcement

The Brooks Development Authority Board reserves the right to adjourn into executive session at any time to discuss any of the matters listed above as well as the items listed below, as authorized by Texas Government Code Section 551.071 (consultation with attorney), Section 551.072 (deliberations about real property), Section 551.073 (deliberations about gifts and donations) Section 551.074 (personnel matters), Section 551.076 (deliberations about security devices), Section 551.087 (economic development). Deliberate the purchase, exchange, lease or value of real property and discuss related legal issues.

A. Discussion regarding the sale and/or lease of real estate for development purposes.

10. Action Items out of Executive Session:

- A. **Resolution No. 010918-968** - Board approval for the President & CEO to negotiate and execute a Purchase and Sale Agreement, an Amended and Restated Lease Agreement and all other related documents in connection with the assignment of the Lease Agreement with Brooks Apartments II Associates, LTD. for the Kennedy Apartments. - *Samantha Carneiro, Chief Financial Officer*

- B. **Resolution No. 010918-969** - Board approval for the President & CEO or his designee to execute a Lease Agreement for the redevelopment of the Brooks Chapel. - *Samantha Carneiro, Chief Financial Officer*

11. Adjournment

Accessibility Statement

This meeting place is accessible to persons with disabilities. Parking is available. Auxiliary aids and services, including Deaf interpreters, must be requested 48 hours prior to the meeting. For assistance call the Brooks Main Office at (210) 678-3300 or 711 (Texas Relay Service for the Deaf).

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