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Brooks Development Authority

Board of Directors | Meeting Agenda

Tuesday, February 13, 2018 - 11:00 AM
Brooks Board Room, 2664 Flight Nurse, San Antonio, Texas 78235

1. Meeting called to Order
2. Citizens to be Heard
3. Presentations:
 - A. Milo Nitschke's, VP of Special Projects Retirement - *Leo Gomez, President & CEO*
 - B. SA Tomorrow Update - *Kimberly Collins, Senior Planner, City of San Antonio*
 - C. Brooks Embassy Suites Hotel Update - *Ed McClure, President, Phoenix Hospitality Group*
4. Minutes
 - A. Approval of the January 9, 2018 Board of Directors Minutes
5. Reports:
 - A. Chairman's Report
 1. SA to DC Trip Update
 2. Trip to Mueller - Tentatively Scheduled for March 1, 2018
 - B. President & CEO Report
 1. SA to DC Trip Update
 2. Preston Hollow Trip Update
 3. OCI Update
6. Consent Items:
 - A. **Resolution No. 021318-970** - Board approval for the President & CEO or his designee to negotiate and execute a lease agreement with Boys & Girls Club of San Antonio for Building 940 (campus gymnasium) which is situated on approximately 1.20 acres of land for use as a Boys & Girls Club, as recommended by the Planning & Development Committee on January 23, 2018. - *Stoney Burke, Contracts Manager*
 - B. **Resolution No. 021318-971** - Board approval for the President & CEO or his designee to negotiate and execute a Real Estate Sales Contract with Urbanika Group, LLC for the sale of approximately 5.77 acres of land located at the intersection of Sidney Brooks and Kennedy Hill, as recommended by the Planning & Development Committee on January 23, 2018. - *Stoney Burke, Contracts Manager*
7. Action Items:
 - A. **Resolution No. 021318-972** - Board approval for the President & CEO or his designee to negotiate and execute a construction contract for a temporary parking solution for Greenline Park, as recommended by the Planning & Development Committee on January 23, 2018. - *Marques Mitchell, Planning & Development Director*

B. **Resolution No. 021318-973** - Board approval for the President & CEO or his designee to negotiate and execute a Real Estate Sales Contract with Team Ten Real Estate, LLC for the sale of Building 820 (warehouse building) and approximately 31.89 acres of Land, as recommended by the Planning & Development Committee on January 23, 2018. - *Milo Nitschke, VP of Special Projects*

8. Discussion Items:

- A. Orientation Briefing - *Frank Garza, DTRG Law*
- B. Kennedy Lease Update - *Stoney Burke, Contracts Manager*
- C. Greenline Village Update - *Marques Mitchell, Director of Planning & Development*
- D. SBEDA Year-End Report - *Lucynda Massey, Procurement Manager*

9. Information Items:

- A. Monthly Financials
- B. Monthly Marketing Metrics
 - 1. Earned Media Report
 - 2. Social Media Recap
- C. Board Member Quarterly Attendance Report
- D. Next Planning & Development Committee Meeting - Tuesday, February 27 - 9:00am
- E. Next Finance Committee Meeting - Friday, March 2 - 9:00am
- F. Next Board Meeting - Tuesday, March 13 - 11:00am

10. Executive Session

Announcement

The Brooks Development Authority Board reserves the right to adjourn into executive session at any time to discuss any of the matters listed above as well as the items listed below, as authorized by Texas Government Code Section 551.071 (consultation with attorney), Section 551.072 (deliberations about real property), Section 551.073 (deliberations about gifts and donations) Section 551.074 (personnel matters), Section 551.076 (deliberations about security devices), Section 551.087 (economic development). Deliberate the purchase, exchange, lease or value of real property and discuss related legal issues.

- A. Discussion regarding sale/and or lease of real estate

11. Adjournment

Accessibility Statement

This meeting place is accessible to persons with disabilities. Parking is available. Auxiliary aids and services, including Deaf interpreters, must be requested 48 hours prior to the meeting. For assistance call the Brooks Main Office at (210) 678-3300 or 711 (Texas Relay Service for the Deaf).

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