

**BROOKS DEVELOPMENT AUTHORITY**  
**Sale of Equipment**  
**BID #02072018-001**

**Date:** February 7, 2018

The Brooks Development Authority (Brooks) is offering the sale of equipment to include a Pup Truck and Polaris. Interested buyers are invited to view this equipment at Brooks:

**FEBRUARY 9, 2018**  
**12:00 PM**  
**BROOKS DEVELOPMENT AUTHORITY**  
**3201 SIDNEY BROOKS**  
**SAN ANTONIO, TEXAS 78235**

**STANDARD REQUIREMENTS:**

1. Payment shall be made by cash or cashier's check in the full amount of the bid total within five (5) working days of notification of award. Checks shall be made payable to the Brooks Development Authority.
2. Vehicles will remain in the possession of the Brooks until payment is received.
3. The successful bidder will be required to remove the equipment within five (5) days after notification of award utilizing bidder's own labor, material and tools. Brooks' personnel **will not** be available to perform these functions. Removal of equipment must be performed between the hours of 8:00 A.M. and 4:00 P.M.
4. Bid will be awarded to the **highest** responsive bidder. The equipment will be sold as a total lot basis and offers for individual components of items will not be accepted.
5. Brooks reserves the right to reject any and all bids.
6. All equipment is being sold "as-is" with no guarantees, either implied or specific.

**SEALED BIDS MAY BE SUBMITTED BY MAIL OR IN PERSON NO LATER THAN 10:00 AM ON FEBRUARY 16, 2018 TO:**

**Brooks Development Authority**  
**Attn: Procurement Manager**  
**3201 Sidney Brooks**  
**San Antonio, Texas 78235**  
**Fax: 210-678-3338**  
**[Email: lucynda@livebrooks.com](mailto:lucynda@livebrooks.com)**

**All general questions must be submitted in writing to Lucynda Massey via fax 210-678-3339 or email to [lucynda@livebrooks.com](mailto:lucynda@livebrooks.com) no later than February 13, 2018.**

**CONDITIONS OF SALE:**

**THIS SALE CONSISTS OF EQUIPMENT & REMOVAL FROM SITE**

These assets are **USED** therefore inspection is highly recommended prior to bidding. Description and photos should be used as a guide only. Vendors are encouraged to bring all necessary personnel to the viewing as this will be the **only** opportunity to inspect the equipment.

**Collection of assets is the responsibility of the purchaser.** Delivery is not available. Asset packaging and removal are the **purchaser's** responsibility in the time frame specified for this sale. Goods not collected within this frame will be deemed abandoned.

Disassembly and pick up of items will be complete within five (5) days of Notice to Proceed and clearance of funds in full for total sale.

Once assets are removed the transaction between Brooks and the Bidder is deemed complete. There will be no recourse beyond this time.

**IMPORTANT INFORMATION:** Please note that it is purchaser's responsibility to ensure the safe removal of their lot. **PROVIDE SUITABLY QUALIFIED PERSONNEL TO REMOVE EQUIPMENT. VEHICLES MAY BE UNDRIVABLE, DAMAGED AND CONTAIN FUEL.** Occupational Health and Safety regulations apply to this site.

All work carried out by the buyer or his representatives in this removal process is to be undertaken by adequately qualified and insured persons. Insurance certificates will be required and provided. All work practices employed by the buyer or representatives during process must comply with all regulatory requirements and special conditions required by Brooks.

Brooks warns buyers **THAT ALL EQUIPMENT OFFERED FOR SALE MAY NOT BE FIT FOR USE IN A WORKPLACE** and it is the **BUYER'S RESPONSIBILITY** to insure that it is brought to a state necessary to comply with OSHA and is safe and fit for use in a workplace. Breaches of OSHA carry penalties for people who **PURCHASE UNSAFE EQUIPMENT** without conducting a thorough safety inspection.

Submission of a bid is agreement to the terms and conditions of the sale. Please take care when placing a bid, as it cannot be altered or withdrawn, once placed.