



Brooks Development Authority

Board of Directors

| Meeting Agenda

Tuesday, September 15, 2020 - 11:00 AM

Zoom Webinar

1. Meeting Called to Order
2. Public Comments
3. Presentation: 1/8 Cent Sales Tax Workforce Development Ballot Initiative - *The Honorable Ron Nirenberg, Mayor of the City of San Antonio & Ms. Alex Lopez, Director, Economic Development Department, City of San Antonio*
4. Minutes
 - A. Approval of the August 18, 2020 Board of Directors Meeting Minutes
 - B. Approval of the August 24, 2020 Budget Work Session Minutes
5. Reports:
 - A. Chairman's Report
 1. Gabe Farias - Board Appointment Anniversary - September 14, 2017
 - B. President & CEO Report
 1. DeBerry Contract Extension
6. Consent Items
 - A. **Resolution No. 091520-1093** - Authorizing the President & CEO or his designee to negotiate and execute a contract with Myers Concrete Construction, LP, a Small, Woman-Owned Business for the renovations to the Brooks waterfall basins in an amount not to exceed \$412,786.76, as recommended by the Planning & Development Committee on September 1, 2020 - *Marques Mitchell, Director of Planning & Development*
 - B. **Resolution No. 091520-1094** - Supporting the Brooks Development Authority's 2020 application to the Economic Development Administration (EDA) Public Works and Economic Adjustment Assistance Notice of Funding Opportunity (FY20 PWEAA NOFO) for the reconstruction of a portion of Louis Bauer Road, as recommended by the Planning & Development Committee on September 1, 2020. - *Liana Puente, Government Relations Coordinator*
 - C. **Resolution No. 091520-1095** - Approving the FY2021 Investment Policy of the Brooks Development Authority, as recommended by the Finance Committee on September 1, 2020. - *Eric Greer, Controller*
 - D. **Resolution No. 091520-1096** - Approving to adopt a resolution declaring the Brooks Development Authority's official intent to reimburse itself for original capital improvement expenditures with proceeds of tax-exempt obligations (in accordance with 26 C.F.R. Section 1.150-2 - Proceeds of Bonds Used for Reimbursement) or taxable obligations, as recommended by the Finance Committee on September 1, 2020. - *Samantha Carneiro, Chief Operating Officer*
 - E. **Resolution No. 091520-1097** - Authorizing the President & CEO or his designee to negotiate and execute a contract with Hilltop Securities, Inc. as Financial Advisor for an initial three-year period commencing October 1, 2020 and terminating September 30, 2023 with two (2) additional one-year renewal options, as recommended by the Finance Committee on September 1, 2020. - *Lucynda Massey, Procurement Manager*

- F. **Resolution No. 091520-1098** - Authorizing the President & CEO or his designee to negotiate and execute a contract with McCall, Parkhurst & Horton LLP as Bond Counsel for an initial three-year period commencing October 1, 2020 and terminating September 30, 2023 with two (2) additional one-year renewal options, as recommended by the Finance Committee on September 1, 2020. - *Lucynda Massey, Procurement Manager*

7. Action Items

- A. **Resolution No. 091520-1099** - Supporting the allocation of a 1/8 cent sales tax to support the City of San Antonio's Workforce Development Initiative, as recommended by the Executive Committee on September 3, 2020. - *Liana Puente, Government Relations Coordinator*
- B. **Resolution No. 091520-1100** - Approving the FY2021 Proposed Operating Budget, as recommended by the Finance Committee on September 1, 2020. - *Samantha Carneiro, Chief Operating Officer*
- C. **Resolution No. 091520-1101** - Approving the FY2021 Proposed Capital Budget, as recommended by the Finance Committee on September 1, 2020. - *Samantha Carneiro, Chief Operating Officer*
- D. **Resolution No. 091520-1102** - Approving the FY2021 Brooks Holiday Schedule, as recommended by the Finance Committee on September 1, 2020. - *Samantha Carneiro, Chief Operating Officer*
- E. **Resolution No. 091520-1103** - Supporting the November 2020 proposition for the reallocation of a 1/8 cent sales tax to VIA Metropolitan Transit upon the expiration of the City of San Antonio's workforce development initiative, as recommended by the Executive Committee on September 3, 2020. - *Liana Puente, Government Relations Coordinator*
- F. **Resolution No. 091520-1104** - Supporting a 1/8 cent sales tax that provides funding to Pre-K 4 SA, as recommended by the Executive Committee on September 3, 2020. - *Liana Puente, Government Relations Coordinator*
- G. **Resolution No. 091520-1105** - Supporting the San Antonio Independent School District 2020 Bonds totaling \$1.3 billion, as recommended by the Executive Committee on September 3, 2020. - *Liana Puente, Government Relations Coordinator*

8. Discussion Items:

- A. FY2020 President & CEO Performance Summary - *Leo Gomez, President & CEO*

9. Executive Session

Announcement

The Brooks Development Authority Board reserves the right to adjourn into executive session at any time to discuss any of the matters listed above as well as the items listed below, as authorized by Texas Government Code Section 551.071 (consultation with attorney), Section 551.072 (deliberations about real property), Section 551.073 (deliberations about gifts and donations) Section 551.074 (personnel matters), Section 551.076 (deliberations about security devices), Section 551.087 (economic development). Deliberate the purchase, exchange, lease or value of real property and discuss related legal issues.

- A. Consultation with attorney.
- B. Personnel matters.
- C. Discussion regarding the sale and/or lease of real estate.

10. Action Items Out of Executive Session:

- A. **Resolution No. 091520-1106** - Authorizing the President & CEO or his designee to negotiate and execute a Real Estate Sales Contract for Building 538, as recommended by the Finance Committee on September 1, 2020. - *Amber Gilbert, Director of Business Development*
- B. **Resolution No. 091520-1107** - Authorizing the President & CEO or his designee to negotiate and execute a Real Estate Sales Contract for approximately 1.42 acres located on S. New

Braunfels, near Research Plaza, as recommended by the Finance Committee on September 1, 2020. - *Amber Gilbert, Director of Business Development*

11. Information Items:

A. Monthly Financials

B. Projected Agenda Items

C. Upcoming Meetings:

1. Next Planning & Development Committee Meeting - Tuesday, October 6, 2020 - 9:00 a.m.
2. Next Finance Committee Meeting - Tuesday, October 6, 2020 - 1:30 p.m.
3. Next Executive Committee Meeting - Thursday, October 8, 2020 - 11:30 a.m.
4. Next Board of Directors Meeting - Tuesday, October 20, 2020 - 11:00 a.m.

12. Adjournment