



Brooks Development Authority

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Planning and Development Committee

|

Special Board Meeting Agenda

Tuesday, October 20, 2020 - 11:00 AM

https://zoom.us/webinar/register/WN_CQDjTgkeRxiYXL5CvLiiWQ

1. Meeting Called to Order

2. Public Comments

3. Minutes:

A. Approval of the September 15, 2020 Board of Directors Meeting Minutes

4. Reports:

A. Chairman's Report

1. Board Appointment Anniversaries

- Anita Uribe Martin - October 5, 2017
- Alex Melo - October 12, 2017

2. Board Vacancy

3. VIA Proposition Press Conference

B. President & CEO Report

1. Brooks Status and Update

2. Recognition of Culture Champion

5. Consent Item:

A. **Resolution No. 102020-1108** - Ratifying extended term for the Amended and Restated Lease Agreement with BOZ Investment I, LLC, as recommended by the Executive Committee on October 7, 2020. - *Leo Gomez, President & CEO*

6. Action Items:

A. **Resolution No. 102020-1109** - Authorizing to increase the budget for Phase 1 of the Brooks Dog Park by \$47,579.00 for additional dog park amenities and for the President & CEO or his designee to negotiate and execute an amendment to the Gallien Electric & Construction contract for installation of certain additional amenities in an amount not to exceed \$28,200.00, for a new contract amount of \$225,820.50, as recommended by the Planning & Development Committee on October 6, 2020. - *Marques Mitchell, Director of Property Management & Development*

B. **Resolution No. 102020-1110** - Discussion and consideration of the Proposed Legislative Program for the 87th Session of the Texas Legislature, as recommended by the Executive Committee on October 7, 2020. - *Marc Rodriguez, Offices of Marc A. Rodriguez*

7. Discussion Item:

A. Terramark Update - *Marques Mitchell, Director of Property Management & Development & John Cooley, Chief Operating Officer, Terramark*

8. Executive Session:

Announcement

The Brooks Development Authority Board reserves the right to adjourn into executive session at any time to discuss any of the matters listed above as well as the items listed below, as authorized by Texas Government Code Section 551.071 (consultation with attorney), Section 551.072 (deliberations about real property), Section 551.073 (deliberations about gifts and donations) Section 551.074 (personnel matters), Section 551.076 (deliberations about security devices), Section 551.087 (economic development). Deliberate the purchase, exchange, lease or value of real property and discuss related legal issues.

- A. Discussion regarding the President & CEO's Performance Evaluation and Incentive Pay for the period of October 1, 2019 through September 30, 2020, as recommended by the Executive Committee on October 7, 2020 in accordance with Section 551.074 (personnel matters) & Section 551.071 (consultation with attorney).
- B. Consultation with attorney.
- C. Personnel matters.
- D. Discussion regarding the sale and/or lease of real estate.

9. Action Item Out of Executive Session:

- A. Discussion regarding the President & CEO's Performance Evaluation and Incentive Pay for the period of October 1, 2019 through September 30, 2020, as recommended by the Executive Committee on October 7, 2020 in accordance with Section 551.074 (personnel matters) & Section 551.071 (consultation with attorney).

10. Information Items:

- A. Monthly Financials
- B. 2021 Board & Committee Schedule
- C. Quarterly Attendance Report
- D. Projected Agenda Items
- E. Upcoming Meetings:
 - 1. Next Brooks Gives Back Meeting & Retreat - Thursday, October 29, 2020 - 9:00 a.m.
 - 2. Next Planning & Development Committee Meeting - Tuesday, November 3, 2020 - 9:00 a.m.
 - 3. Next Finance Committee Meeting - Tuesday, November 3, 2020 - 1:30 p.m.
 - 4. Next Executive Committee Meeting - Thursday, November 5, 2020 - 11:30 a.m.
 - 5. Next Board of Directors Meeting - Tuesday, November 17, 2020 - 11:00 a.m.

11. Adjournment