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## Brooks Development Authority

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Board of Directors | Meeting Agenda

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Tuesday, January 19, 2021 - 11:00 AM

[https://zoom.us/webinar/register/WN\\_ajpu8o7jTBmqS06jBFa0Fg](https://zoom.us/webinar/register/WN_ajpu8o7jTBmqS06jBFa0Fg)

1. Meeting Called to Order
2. Public Comments
3. Minutes:
  - A. Approval of the December 15, 2020 Board of Directors Meeting Minutes
4. Reports:
  - A. Chairman's Report
    1. Board Member Anniversary - Joe Nix - January 16, 2020
    2. Alex Melo Resignation - January 11, 2021
    3. Financial Disclosure Reports - Due March 31, 2021
    4. New Board Member Orientation - Rudy Garza - January 14, 2021
  - B. President & CEO Report
    1. Brooks New Hire(s)
    2. Heritage Oaks Virtual Town Hall Meeting Update
    3. Research Plaza to S. Presa Right-of-Way
    4. Assignment of Lease for Brooks Industrial One
    5. Connie Gonzalez - Chair-Elect of South Chamber of Commerce
    6. Terramark Update
5. Consent Items: None
6. Action Items: *See Action Item out of Executive Session Below.*
7. Discussion Items:
  - A. FY2021 President & CEO's First Quarter Performance Objectives Update - *Leo Gomez, President & CEO*
  - B. Prospect Updates - *Amber Gilbert, Director of Business Development*

8. Executive Session

**Announcement**

The Brooks Development Authority Board reserves the right to adjourn into executive session at any time to discuss any of the matters listed above as well as the items listed below, as authorized by Texas Government Code Section 551.071 (consultation with attorney), Section 551.072 (deliberations about real property), Section 551.073 (deliberations about gifts and donations) Section 551.074 (personnel matters), Section 551.076 (deliberations about security devices), Section 551.087 (economic development). Deliberate the purchase, exchange, lease or value of real property and discuss related legal issues.

- A. Consultation with attorney.
- B. Discussion regarding the sale and/or lease of real estate.
- C. Personnel matters.

9. Action Item Out of Executive Session:

- A. Recommending Board approval for modifications to the FY2021 President & CEO's Performance Objectives. - *Leo Gomez, President & CEO*

10. Information items:

- A. Brooks Gives Back Application Opening – January 1, 2021 – March 31, 2021
- B. Monthly Financials
- C. Quarterly Attendance Report
- D. Projected Agenda Items
- E. Upcoming Meetings:
  - 1. Brooks Offices closed for Martin Luther King Day Holiday – Monday, January 18, 2021
  - 2. Next Planning & Development Committee Meeting - Tuesday, February 2, 2021 - 9:00 a.m.
  - 3. Next Finance Committee Meeting - Tuesday, February 2, 2021 - 1:30 p.m.
  - 4. Next Executive Committee Meeting - Thursday, February 4, 2021 - 11:00 a.m.
  - 5. Next Board of Directors Meeting - Tuesday, February 16, 2021 - 11:30 a.m.

11. Adjournment

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