



Brooks Development Authority

Finance Committee | Special Board Meeting Agenda

Tuesday, August 3, 2021 - 1:30 PM

Brooks Board Room

2664 Flight Nurse, San Antonio, Texas 78235

1. Meeting Called to Order
2. Public Comments
3. Minutes:
 - A. Approval of the July 8, 2021 Finance Committee Meeting Minutes
4. Reports:
 - A. Chairman's Report
 - B. President & CEO Report
5. Action Items:
 - A. Recommending Board acceptance of the Quarterly Investment Report - *Vanessa Alvarado, Senior Accounting Manager*
 - B. Recommending Board acceptance of the Quarterly Financials. - *Vanessa Alvarado, Senior Accounting Manager*
 - C. Recommending Board approval to adopt a resolution declaring the Brooks Development Authority's official intent to reimburse itself with tax-exempt obligation proceeds for costs associated with public infrastructure improvements relating to the Heritage Oaks Housing Development. - *Samantha Burke, Chief Operating Officer*
6. Discussion Item:
 - A. Proposed FY2022 Operating & Capital Budgets - *Samantha Burke, Chief Operating Officer*
7. Executive Session

Announcement

The Brooks Development Authority Board reserves the right to adjourn into executive session at any time to discuss any of the matters listed above as well as the items listed below, as authorized by Texas Government Code Section 551.071 (consultation with attorney), Section 551.072 (deliberations about real property), Section 551.073 (deliberations about gifts and donations) Section 551.074 (personnel matters), Section 551.076 (deliberations about security devices), Section 551.087 (economic development). Deliberate the purchase, exchange, lease or value of real property and discuss related legal issues.

- A. Discussion regarding sale and/or lease of real estate.
- B. Consultation with attorney.

8. Action Item Out of Executive Session:

- A. Recommending Board authorization for the President & CEO or his designee to negotiate and execute a Real Estate Sales Contract with Project Burgundy. - *Amber Gilbert, Director of Business Development*

9. Information Items:

- A. Awarded contracts between \$100K-\$250K Monthly Report

B. Upcoming Meetings:

- 1. Next Board of Directors Meeting - Tuesday, August 17, 2021 - 11:00 a.m.
- 2. Next Planning & Development Committee Meeting - Tuesday, September 7, 2021 - 9:00 a.m.
- 3. Next Finance Committee Meeting - Tuesday, September 7, 2021 - 1:30 p.m.
- 4. Next Executive Committee Meeting - Thursday, September 9, 2021 - 11:30 a.m.

10. Adjournment

Accessibility Statement

This meeting place is accessible to persons with disabilities. Parking is available. Auxiliary aids and services, including Deaf interpreters, must be requested 48 hours prior to the meeting. For assistance, please call the Brooks Main Office at (210) 678-3300 or 711 (Texas Relay Service for the Deaf).