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## Brooks Development Authority

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### Executive Committee | Special Board Meeting Agenda

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Thursday, October 7, 2021 - 11:30 AM

Brooks Board Room

2664 Flight Nurse, San Antonio, Texas 78235

1. Meeting Called to Order
2. Public Comments
3. Minutes:
  - A. Approval of the September 9, 2021 Executive Committee Meeting Minutes
4. Reports:
  - A. Chairman's Report
  - B. President & CEO Report
5. Action Items: *See Action Item out of Executive Session Below.*
6. Discussion Items:
  - A. President & CEO Annual Succession Plan Review - *Christie Trevino, Director of Human Resources*
7. Executive Session

#### **Announcement**

The Brooks Development Authority Board reserves the right to adjourn into executive session at any time to discuss any of the matters listed above as well as the items listed below, as authorized by Texas Government Code Section 551.071 (consultation with attorney), Section 551.072 (deliberations about real property), Section 551.073 (deliberations about gifts and donations) Section 551.074 (personnel matters), Section 551.076 (deliberations about security devices), Section 551.087 (economic development). Deliberate the purchase, exchange, lease or value of real property and discuss related legal issues.

- A. Discussion regarding the President & CEO's Performance Evaluation and Incentive Pay for the period of October 1, 2020 through September 30, 2021, in accordance with Section 551.074 (personnel matters) & Section 551.071 (consultation with attorney).
- B. Consultation with attorney.
- C. Discussion regarding the sale and/or lease of real estate.
- D. Personnel matters.

8. Action Item Out of Executive Session:

A. Possible action regarding Incentive Pay based on the President & CEO's Performance Evaluation for the period of October 1, 2020 through September 30, 2021

B. Recommending Board authorization for the President & CEO or his designee to negotiate and execute a Lease Agreement and all related documents with Casoro Group for the Aviator Apartments.  
- *Samantha Burke, Chief Operating Officer*

9. Information Items:

A. Upcoming Meetings:

1. Next Board of Directors Meeting - Tuesday, October 19, 2021 - 11:00 a.m.
2. Next Planning & Development Committee Meeting - Tuesday, November 2, 2021 - 9:00 a.m.
3. Next Finance Committee Meeting - Tuesday, November 2, 2021 - 1:30 p.m.
4. Next Executive Committee Meeting - Thursday, November 4, 2021 - 11:30 a.m.

10. Adjournment

**Accessibility Statement**

This meeting place is accessible to persons with disabilities. Parking is available. Auxiliary aids and services, including Deaf interpreters, must be requested 48 hours prior to the meeting. For assistance, please call the Brooks Main Office at (210) 678-3300 or 711 (Texas Relay Service for the Deaf).